**Job Title:** Waiter/Waitress (Front of House)

**Reports To:** General Manager

## Job Purpose:

Greet guests and provide them with outstanding customer service, while relaying their requests to the kitchen team and bar team.

## **Duties & Responsibilities:**

Duties and Responsibilities Include:

- -Greeting and seating guests with a welcoming demeaner.
- -Maintaining a high standard of presentation.
- -Once seated, provide guests with menus.
- -Processing guests' orders through our point of sale machines.
- -Provide remarkable customer service to every customer.
- -Transporting food and beverage orders to tables.
- -Clearing glassware, silverware and crockery from each table between dishes.
- -Clearing, cleaning and resetting tables between customers.
- -Consistently follow hygienic food and beverage handling procedures.
- -Communicate clearly with our kitchen team regarding table orders.
- -Work well autonomously and in a team.
- -Have/develop a strong understanding of food provenance.
- -Create rapport with regular customers.

## **Qualifications:**

You must have, or be willing to obtain, your Responsible Service of Alcohol Certificate. You must have excellent communication skills, a strong customer focus and a willingness to learn. Hospitality experience is preferred, however, not required as training will be provided.

## **Working Conditions:**

We offer casual waiting positions. You will be required to work in a fast paced environment attending regular evening shifts. Work is available from Monday to Saturday.

**Apply:** Send an email to hello@the-charles.com addressed to Jamie Pascoe, with your expression of interest in the position and a copy of your resume attached.